



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

"Jefferson County: Responsible government advancing quality of life"

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary



TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: January 26, 2023
SUBJECT: JEFFERSON COUNTY Meetings – Week of January 30, 2023

Monday January 30, 2023	Planning and Zoning Committee	8:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Joint Committee Meeting	10:00 a.m.	Videoconference OR Highway Training Room 1425 Wisconsin Dr. Jefferson
Tuesday January 31, 2023	Highway Committee	7:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Sheriff's Civil Service Commission	8:00 a.m.	Sheriff's Office 411 S. Center Ave, Jefferson
	Nutrition Project Council	2:00 p.m.	Human Services Conference Room 1541 Annex Rd, Jefferson
Wednesday February 1, 2023	Finance Committee	8:30 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
Thursday February 2, 2023	No Scheduled County Meetings		
Friday February 3, 2023	No Scheduled County Meetings		
Saturday February 4, 2023	Lower Spring Lake Protection & Rehabilitation District	10:00 a.m.	Village Hall 100 W. Taft St, Palmyra
Sunday February 5, 2023	No Scheduled County Meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson

SUBJECT: Planning and Zoning Committee Decision Meeting
DATE: Monday, January 30, 2023
TIME: 8:30 a.m.
PLACE: County Highway Department Committee Room, 1425 Wisconsin Drive, Jefferson, WI

YOU MAY ATTEND VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS:

Register in advance for this meeting:

https://zoom.us/meeting/register/tJEkf--hpj4pHd2y7-u8i9MUTAbnqMB_1Qxy

Meeting ID: 959 8698 5379

Passcode: Zoning

After registering, you will receive a confirmation email containing information about joining the meeting

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Approval of December 15 & December 19 2022, and January 13 & January 19, 2023 Meeting Minutes**
7. **Communications**
8. **December Monthly Financial Report for Register of Deeds – Staci Hoffman**
9. **December Monthly Financial Report for Land Information Office-Matt Zangl**
10. **January Monthly Financial Report for Zoning – Matt Zangl**
11. **Discussion on Solar Energy Facilities**
12. **Discussion on WE Energies Liquefied Natural Gas (LNG) Facility in the Town of Ixonia**
13. **Discussion on Air, Surface Water, Groundwater, and Health Concerns Relating to Animal Operations and their Regulation**
14. **Discussion and Possible Action on Zoning Ordinance Updates**
15. **Discussion and Possible Action on Petitions Presented in Public Hearing on January 19, 2023:**

FROM A-T, AG TRANSITIONAL TO RESIDENTIAL R-1

R4453A-23 – C Blair & Tracy Kransberger/BKTK Properties LLC, Owner: Rezone a part of PIN 028-0513-1943-057 (4.005 Ac) to create two, 0.46 acre residential lots on **Olson Rd**, Town of Sumner. This is in accordance with Sec. 11.04(f)5 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4454A-23 – Douglas Lunde: Rezone 1.54 ac of PIN 006-0716-0141-000 (35.934) to create a lot around the home at **N7055 Morgan Rd**, Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4455A-23 – Scott M Kowalski: Create a 1.17-ac new building site from part of PIN 016-0514-3641-001 (40.455 ac) along **Old Hwy 12**, Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4456A-23 – Megan Plucinski/James & Lori Christensen Property: Create a 5-ac lot around the home and farm buildings at **W2290 State Road 106**, Town of Sullivan, from PIN 026-0616-3143-000 (23.99 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT

CU2076-23 – Laura Johnson: Allow a conditional home occupation for the purchase, sale, and repair of firearms in an A-3, Ag/Rural Residential zone at **W1230 County Rd CW**, Town of Ixonia, on PIN 012-0816-0322-001 (0.53 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

16. Possible Future Agenda Items

17. Upcoming Meeting Dates

February 10, 2023, 8:00 a.m. – Site Inspections Beginning at Woolen Mills, 222 Wisconsin Drive, Jefferson
February 16, 7:00 p.m. – Public Hearing in Highway Department Committee Room, 1425 Wisconsin Dr
February 27, 8:30 a.m. – Decision Meeting in Highway Department Committee Room, 1425 Wisconsin Dr
March 10, 8:00 a.m. – Site Inspections Beginning at Woolen Mills, 222 Wisconsin Drive
March 16, 7:00 p.m. – Public Hearing in Highway Department Committee Room, 1425 Wisconsin Dr
March 27, 8:30 a.m. – Decision Meeting Highway Department Committee Room, 1425 Wisconsin Dr

18. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

AGENDA

Joint Committee Meeting

**Videoconference OR
Highway Training Room
1425 Wisconsin Drive
Jefferson, WI 53549**

Monday, January 30, 2023

10:00 a.m.

Board of Health

Dr. Jessica Coburn, Meg Turville-Heitz, Samantha LaMuro, Steve Nass, Dr. Don Williams

Executive Committee

Joan Fitzgerald, Steve Nass, Blane Poulson, Brandon White, Michael Wineke

Land and Water Conservation Committee

Margaret Burlingham, Walt Christensen, Matt Foelker, Dan Herbst, Kirsten Jurcek, Cassie Richardson, Meg Turville-Heitz

Planning and Zoning Committee

Matt Foelker, George Jaeckel, Steve Nass, Blane Poulson, Cassie Richardson

Solid Waste Committee

Joan Callan, Mark Groose, Jeff Johns, Anita Martin, Robert Preuss

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Discussion and staff presentation on Air, Surface Water, Groundwater, and Health Concerns Relating to Animal Operations and their Regulation followed by possible action on:
 - a. proposed reporting process for manure spills and complaints
 - b. regulation of high-capacity wells
 - c. development of composting ordinance for manure and animal mortalities
 - d. regulation related to aerial spraying (spray irrigation) of manure and other industrial waste
 - e. development of an erosion control and stormwater ordinance
7. Discussion on community outreach and education related to animal operations and their regulation.
8. Discussion and possible action on tentative future meeting schedule and agenda items
9. Adjourn

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Jefferson County Highway Committee Meeting

Tuesday, January 31, 2023

7:30 A.M.

Committee Room
1425 Wisconsin Drive
Jefferson, Wisconsin 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/82335948224?pwd=bTJBcFA5N1RSb1I0WnhZR2dxVVgvQT09>

Meeting ID: 823 3594 8224

Passcode: 603666

One tap mobile

+13126266799,,91337483835# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 913 3748 3835

Find your local number: <https://zoom.us/u/aQftYsVAo>

**Committee Members: George Jaeckel - Chair, Curtis Backlund – Vice Chair,
Bruce Degner, Mark Groose, Roger Lindl**
Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from November 29, 2022 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Discuss 2022 monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set next meeting date (February 28, 2023 at 7:30am)
13. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Office of the Sheriff - Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Donald C. Hunter, Chief Deputy

Brian Olson ★
Administrative Captain

Travis Maze ★
Patrol Captain

Margareta Gray
Jail Captain

AGENDA

SHERIFF'S CIVIL SERVICE COMMISSION
JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM
411 S. CENTER AVENUE
JEFFERSON, WI 53549
Tuesday, January 31, 2023 @ 8:00 A.M.

CHRISTINE SPANGLER, WILLIAM GAUGERT, CARL JAEGER, KEVIN PURCELL, LYLE WUESTENBERG

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.
 - 8:00 a.m. – 8:15 a.m. – Briefing on Candidates
 - 8:15 a.m. – 9:00 a.m. – Candidate
 - 9:00 a.m. – 9:45 a.m. – Candidate
 - 9:45 a.m. – 10:30 a.m. – Candidate
 - 10:30 a.m. – 11:15 a.m. – Candidate
 - 11:15 a.m. – 12:00 p.m. – Lunch Break
 - 12:00 p.m. – 12:45 p.m. – Candidate
 - 12:45 p.m. – 1:30 p.m. – Candidate
 - 1:30 p.m. – 2:15 p.m. – Candidate
 - 2:15 p.m. – 2:30 p.m. – Scoring of candidates
7. Reconvene in open session for action on closed session if necessary.
8. Adjourn

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Nutrition Project Council Agenda Jefferson County

In-person meeting only

Jefferson County Human Services is inviting you to a scheduled meeting.

Jefferson County Human Services Building
Aztalan Conference Room (near Front Desk)
1541 Annex Rd.
Jefferson, WI 53549

Date: January 31, 2023

Time: 2:00 p.m.

Committee Members: Carol O'Neil-Chair, Barbara Schmitt-Vice Chair, Carol Battenberg- Secretary, Patricia Rabay, Frankie Fuller, Lisa Krolow, Mary Roberts.

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the Nutrition Project Council Minutes from 10/25/22
6. Communication
7. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discussion and possible action of Bonnie Bull to join Nutrition Project Council
9. Discussion and possible action on the Nutrition Project Council By-Laws
10. Discussion and possible action of the 2025 Dietary Guidelines Advisory Committee
11. Training & Group Discussion "The Importance of Using Inclusive Language"
12. Review of 2023 Senior Nutrition Program Goals
13. Discussion of Possible Future Agenda Items
14. Adjourn

Future Meeting dates:

April 25, 2023

July 25, 2025 (Joint meeting 2-4 pm with Nutrition Site Managers)

October 24, 2023

January 30, 2024

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Finance Committee Agenda

Jefferson County

Jefferson County Highway Committee Room

1425 Wisconsin Drive

Jefferson, WI 53549

Date: Wednesday, February 1, 2023

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for January 4, 2023
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on adjusting the Environmental Health Fee Schedule for the Jefferson County Health Department
9. Discussion and possible action on redemption of Jefferson County's General Obligation Building Bonds, Series 2013A
10. Discussion and possible action on becoming the fiscal agent for a Youth Crisis Stabilization Center
11. Discussion and possible action on entering into Opioid Lawsuit settlement agreement with opioid distributors
12. Discussion on historical comparison of county mileage expenses
13. Discussion and possible action on Courthouse/Sheriff/Jail improvement project
14. Discussion and possible action on status of 2021A and 2022A bond funds
15. Discussion and possible action on update on American Rescue Plan Act funding
16. Discussion and possible action on claims against Jefferson County
17. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
18. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
19. Reconvene in open session for action on closed session items if necessary
20. Discussion and possible action on 2022 projections of budget vs. actual revenues and expenditures
21. Review of the financial statements and department update for December 2022-Finance Department
22. Review of the financial statements and department update for December 2022-Treasurer's Office
23. Review of the financial statements and department update for December 2022-Child Support
24. Update on contingency fund balance
25. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
26. Set future meeting schedule, next meeting date, and possible agenda items
27. Review of invoices
28. Adjourn

Next scheduled meetings: Wednesday, February 1, 2023 (Regular Meeting)

Wednesday, March 8, 2023 (Regular Meeting)

Wednesday, April 12, 2023 (Regular Meeting)

Wednesday, May 3, 2023 (Regular Meeting)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

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LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT

1st Quarterly Meeting

**Village Hall
100 W. Taft Street
Palmyra, WI**

February 4, 2023 10:00 A.M.

Board Members: Carol Dixon, Chairperson; Jody Deichl, Secretary; Debby Bartolerio, Treasurer; John Kannard, County Board Representative; Kathy Weiss, Village of Palmyra Representative

- Call to order (Carol)
- Reading of Minutes for August 27, 2022 (Jody)
- Treasurer's Report (Debby)
- Weed Harvesting Report (Jim)
- Water Level Update (Carol)
- 2022 Aquatic Plant Sampling Results (Marisa)
- 2023-2027 Aquatic Plant Management Plan (Marisa)
- Winter Drawdowns (Arthur)
- Beaver Trapping Update (Jim)
- Open Forum
- Next Meeting Date
- Adjournment